



Fullshare Holdings Limited

豐盛控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(Stock Code: 00607)

(the “**Company**”)

SHAREHOLDERS’ COMMUNICATION POLICY

1. PURPOSE

This policy aims to set out the provisions with the objective of ensuring that the shareholders of the Company (the “**Shareholders**”) are provided with ready, equal and timely access to balanced and understandable information about the Company in order to enable the Shareholders to exercise their rights in an informed manner, and to allow the Shareholders to engage actively with the Company.

2. GENERAL POLICY

The board of directors of the Company (the “**Board**”) shall maintain an on-going dialogue with the Shareholders, and will regularly review this policy to ensure its implementation and effectiveness.

Information shall be communicated to the Shareholders mainly through the Company’s financial reports (interim and annual reports), annual general meetings and other general meetings that may be convened, as well as by making available all the disclosures published on the website of The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”), its corporate communications and other corporate publications on the website of the Company.

Effective and timely dissemination of information to Shareholders shall be ensured at all times.

3. COMMUNICATION STRATEGIES

3.1 Shareholders’ enquiries

3.1.1 Shareholders should direct their questions about their shareholdings, dividend payment, change of Shareholders’ particulars and related matters to the Company’s branch share registrar and transfer office in Hong Kong, Tricor Standard Limited at Level 54, Hopewell Centre, 183 Queen’s Road East, Hong Kong.

- 3.12 Shareholders may at any time make a request in writing for the Company's information to the extent such information is publicly available.
- 3.13 Shareholders shall be provided with email addresses and enquiry lines of the Company in order to enable them to make any query in respect of the Company. The contact details are set out under the "Contact Us" section of the Company's website at <http://www.fullshare.com>.

3.2 Corporate Communications *

- 3.21 The Company's annual report to Shareholders is a central means of communicating to the Shareholders the Company's activities, operations and performance over the past financial year.
- 3.22 Corporate communications will be provided to the Shareholders in plain language and in both English and Chinese versions to facilitate Shareholders' understanding.
- 3.23 Shareholders are encouraged to provide their contact details, in particular, their email addresses to the Company in order to facilitate timely and effective communications.

3.3 Corporate Website

- 3.31 A dedicated "Investor Relations" section is available on the Company's website at <http://www.fullshare.com>. Information on the Company's website is updated on a regular basis.
- 3.32 Information released by the Company on the website of the Stock Exchange is also posted on the Company's website immediately thereafter. Such information includes financial statements, results announcements, periodic announcements, circulars and notices of general meetings and associated explanatory documents, etc.
- 3.33 Shareholders are encouraged to subscribe to the notification service on the Company's website in order to receive publicly available news and information about the Company.

3.4 Shareholders' Meetings

- 3.41 Annual general meeting and other general meetings of the Company are the primary forum for communications by the Company with the Shareholders and for Shareholders' participation.

- 3.4.2 The Company will place all notices of general meetings and accompanying explanatory materials on the websites of the Stock Exchange and the Company. Relevant announcements on the results of the vote by poll shall be made by the Company on the websites of the Stock Exchange and the Company after the general meeting in the manner prescribed under the requirements of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited.
- 3.4.3 Shareholders are encouraged to participate in general meetings or to appoint proxies to attend and vote at meetings for and on their behalf if they are unable to attend the meetings.
- 3.4.4 Appropriate arrangements for the general meetings shall be in place to encourage Shareholders' participation.
- 3.4.5 The process of the Company's general meeting will be monitored and reviewed on a regular basis, and, if necessary, changes will be made to ensure that Shareholders' needs are best served.
- 3.4.6 Board members, in particular, either the chairmen of board committees or their delegates, appropriate management executives and external auditors will attend annual general meetings to answer Shareholders' questions.

4. SHAREHOLDERS' PRIVACY

The Company recognises the importance of Shareholders' privacy and will not disclose Shareholders' information without their consent, unless required by law to do so.

5. REVIEW OF THIS POLICY

This policy is subject to regular review by the Board and will be amended (as appropriate) to reflect current best practice in communications with the Shareholders.

- * *Corporate Communications refer to any document issued or to be issued by the Company for the information or action of holders of the securities of the Company, including but not limited to, directors' report and annual accounts together with a copy of the auditor's report, interim report, notice of meeting, listing document, circular and proxy form.*

Updated as of 31 March 2022